

STALLHOLDER APPLICATION FORM

WORLD'S GREATEST PUB FEST SUNDAY, 13th JUNE 2010 MARYBOROUGH 10AM TO 5PM

This application form is to be used by interested stallholders and food and beverage vendors to apply for a stall site at the above event run by the Fraser Coast Regional Council.

Applications close **Friday, 21 May 2010**. For further information please telephone Council's Events Unit on (07) 4190 5882 or email events@frasercoast.qld.gov.au

Denotes a mandatory field

Are you a new stallholder? Yes No

Are you a: Commercial Business Not-For-Profit Organisation

1. APPLICANT / COMPANY DETAILS

First Name(s)	Last Name	Company / Business Name	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Organisation / Trading As		ABN	
<input type="text"/>		<input type="text"/>	
Postal Address	Suburb	Postcode	State
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone	Mobile No.	Fax	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Email Address	Website / Other		
<input type="text"/>	<input type="text"/>		

2. SELECTION PROCESS

Our aim is to provide events with interesting and varied stalls including quality food & beverage for both locals and visitors to our region. Our decision making process for vendor selection will be based on:

- Preference to regional vendors, community groups, non-profit organisations and schools – to support our community. Preference will be given to applications that can show direct economic benefit to the Fraser Coast.
- The number of stall sites may be limited according to the specific requirements of each event and the restrictions of the event location and site design.
- Council cannot guarantee product/service exclusivity to any Stallholder, but will endeavor to provide a variety and range of vendors to suit the demographic of the individuals who attend the Event.
- Sites will not be offered to stallholders who have an outstanding payment or unresolved issue regarding previous Council Events.
- Appropriateness of vendors to the event or areas allocated for themes.

Council is committed to reducing its impact on the environment. Please provide details on how your product/service is eco friendly or helps to spread an earth friendly message?

3. PRODUCT OR SERVICE DETAILS

Please provide an EXACT listing of products or services to be sold or displayed from your stall. Only products listed below will be permitted to be sold from your stall.

Note:

- ***If you have the rights to distribute a licensed product, please attach proof of distribution rights and the area you cover to this application.***

3a. PRODUCT / SERVICE DESCRIPTION

If you wish to provide photographs of your products/services please email to: events@frasercoast.qld.gov.au

3b. HEALTH LICENCE

If you will be supplying food, is food pre-prepared?	Yes	No
Is food cooked on site?	Yes	No
Is food served:	Hot	Cold
Current Council Food Hygiene Licence No. _____		
Council Name: _____		
<i>A copy of your current Health Licence <u>MUST</u> be displayed on your stall at all events.</i>		

Note:

- ***To comply with the Fire and Rescue Service Act 1990 and the Building Fire Safety Regulation 1991, food outlets must have at least at 20B(E) Dry Chemical Powder (or equivalent) fire extinguisher.***
- ***All applications must comply with current food and safety regulations.***
- ***For further information please contact the Health Regulation & Compliance Officer: 07 4197 4245.***

4. SITE DETAILS

4a. SITE SIZE AND COST

The standard site size is **3 meters x 3 meters or smaller**. If your stall is larger, you must indicate exactly how many sites will be required and you will be billed accordingly. Stallholders must supply own equipment: marquees, tables & chairs etc are not available for hire.

Site Plan

Please click [here](#) to view the site diagram

Number of sites required:	
Width (metres):	
Depth (metres):	

Commercial Business

\$66.00 per site (inc GST)

Community Group/Charity

\$33.00 per site (inc GST)

Note:

- **Marquees with ropes and steel tent pegs are a safety hazard and may not be permitted.**

4b. POWER

Power requirements will attract an additional \$22.00 fee

Power required:	Yes	No
No. of leads connecting to Council's power board:		

Note:

- **All electrical leads and equipment used during the event must display a current inspection tag.**
- **Power boards must have safety cut-out switches. All leads to power boxes must be covered.**
- **All stalls must provide their own lighting for night-time events.**

5. VEHICLE ACCESS

Only vehicles displaying parking permits will be allowed access to the event precinct for site setup and pull down. Parking will NOT be permitted within the event precinct

Vehicle Make	Registration

6. INSURANCE

Stallholders **MUST** hold a current Public Liability Insurance Policy for an amount no less than \$10,000,000 and note the interests of Council whilst conducting their activities on land controlled or the responsibility of Fraser Coast Regional Council.

A copy of your current certificate **MUST** be displayed on your stall at all events.

Company Name:	Policy Number:
Expiry Date:	

7. FURTHER COMMENTS

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8. DECLARATION

Please note: All sections of this application form must be completed in full and all necessary information must be supplied for your application to be considered.

Click [here](#) to view Council's *Terms & Conditions*

I have read and agree to Council's *Terms & Conditions*